



Tres Mariposas

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EMPLOYMENT APPLICATION

STATEMENT AND AUTHORITY TO RELEASE INFORMATION

I understand that if I am employed, any material misrepresentation or omission on this application will be sufficient cause for dismissal from employment, regardless of when Tres Mariposas, Inc. discovers the omission or misrepresentation. Tres Mariposas, in considering my application for employment, may verify the information set forth on this application and obtain additional information relating to my background. To the extent permitted by law, I further agree to submit to alcohol and/or drug screen testing if requested of me at any time prior to or during my employment.

Please complete ALL blanks and questions, even if it is a duplication of your resume.

PRINT. DO NOT WRITE.

Name _____

Address _____
LAST FIRST MI City State Zip

Telephone (Home) _____ (Work) _____ (Cell) _____

Email Address _____

Position Desired _____ Salary Expected _____

Present Income _____ Date Available for Work _____

Are you a United States citizen or legally authorized to work in the United States? Yes ___ No ___

Do you have a any physical limitations, disability or medical condition which may preclude you from performing any work for which you are being considered? Yes ___ No ___ If yes, what can be done to accommodate your limitations? _____

Have you ever been convicted, pleaded guilty or pleaded no contest to a criminal offense (felony or misdemeanor)? _____ If so please explain on separate piece of paper. (Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense.)

What foreign languages do you speak? _____ Read _____ Write _____

Name relative(s) or friends in our employ _____

School _____ Address _____ Degree Received _____ Major / Minor _____
High School

College or University _____

Graduate School _____

Business/Vocational School _____

Scholastic Honors. Scholarships, etc. _____

Offices in Campus Societies or Organizations (Omit Ethnic or Religious Groups) _____

Please list 5 references – people who know your strengths and weaknesses well in a work setting.

	Name	Telephone Number	Occupation	Years Known
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____

EMPLOYMENT HISTORY

Start with most recent position and list in order. Attach separate sheet if necessary

Employer	Address		
Date Started	Starting Salary/Wage	Starting Position	Duties Most liked:
Date Ended	Ending Salary/Wage	Position At Leaving	Duties least liked:
Name and Title of Supervisor	Reason for Leaving		May We Contact Your Employer?
			Ph no.
Brief Description of Your Responsibilities			

Employer	Address		
Date Started	Starting Salary/Wage	Starting Position	Duties Most liked:
Date Ended	Ending Salary/Wage	Position At Leaving	Duties least liked:
Name and Title of Supervisor	Reason for Leaving		May We Contact Your Employer?
			Ph no.
Brief Description of Your Responsibilities			

Employer	Address		
Date Started	Starting Salary/Wage	Starting Position	Duties Most liked:
Date Ended	Ending Salary/Wage	Position At Leaving	Duties least liked:
Name and Title of Supervisor	Reason for Leaving		May We Contact Your Employer?
			Ph no.
Brief Description of Your Responsibilities			

WAS THERE ANY INTERRUPTION IN YOUR WORK HISTORY? IF SO, PLEASE PROVIDE SPECIFIC INFORMATION.

By signing this application, I affirm that all statements, made herein are true and accurate to the best of my knowledge and that if I am hired, material misstatements or omissions of facts shall be considered sufficient cause for dismissal. I hereby authorize and request any present or former employer, school, credit agency, financial institution, law enforcement agency, city, state, county and federal court and agency, military service or other persons having personal knowledge about me, to furnish bearer with any and all information in their possession regarding me in connection with an application for employment. I understand that information provided will be used for the purpose of evaluating me for employment, promotion, reassignment or retention as an employee. I have been given a stand alone, consumer notification of my rights under the Fair Credit Reporting Act. I understand this application is to be considered without regard to my age, sex, race, religion, color, national origin, marital status or physical impairments that are not job related. I consent to drug or alcohol testing at any time before or during my employment.

DATE _____ APPLICANT SIGNATURE _____

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

PLEASE WRITE *your* views concerning the following questions.

There are no right or wrong answers. Please state your *own* feelings and do not base your answers on what you think *we* might like to hear.

1. Why do you want to work for this company?
2. Should you be accepted for the position for which you are applying, how will it change your life?
3. What particular experience and qualifications do you have that you feel will aid you in this position?
4. What professionally related goals do you expect to accomplish in the next five years?

5. What are your weak points, or areas you need to improve on?

6. What has been your greatest accomplishment?

7. What is your perfect fantasy job – the one you would be doing 10 years from now in any city with no constraints?

GENERAL QUESTIONS

1. What was your most favorite job you ever held? (Include part time) _____

2. What was your favorite subject in school? _____

3. Do you feel you have ever been treated unfairly on any of your jobs? If yes, how? _____

4. Would you ever go back to work at any of your past jobs? _____ Which one? _____

5. Do you consider yourself a cautious, average or impulsive person? _____

6. Do you have any relatives working for this company? _____

7. Who or what motivated you to apply for this position? _____

DIRECTIONS:

On the next page you will see 24 boxes of words. Each box contains 4 lines of words. For each box select the line of words that best describes you and place an X in the Most column of that line. Then, select the line of words that least describes you and place an X in the Least column of that line. Repeat this process for the remaining 23 boxes.

- While you are responding to the 24 questions, keep your focus on the descriptions that apply to yourself in the workplace.
- Be ruthlessly honest with yourself!
- Go with your "gut" instinct - don't over-analyze!
- Select ONLY 1 Most and 1 Least in each of the 24 numbered boxes.
- You should take no more than 10 minutes to complete the instrument and it should be done in one uninterrupted sitting.

IMPORTANT HINT!!
Everyone seems to not understand this part of the instructions, and get it wrong!
Double check!

Refer to the example below before proceeding:

Example		
M	L	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gentle, kindly
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Persuasive, convincing
<input type="checkbox"/>	<input type="checkbox"/>	Humble, reserved, modest
<input type="checkbox"/>	<input type="checkbox"/>	Original, inventive, individualistic

Name _____

M L <input type="checkbox"/> <input type="checkbox"/> Gentle, kindly 1 <input type="checkbox"/> <input type="checkbox"/> Persuasive, convincing <input type="checkbox"/> <input type="checkbox"/> Humble, reserved, modest <input type="checkbox"/> <input type="checkbox"/> Original, inventive, individualistic	M L <input type="checkbox"/> <input type="checkbox"/> Aggressive, challenger, takes action 13 <input type="checkbox"/> <input type="checkbox"/> Life of the party, outgoing, entertaining <input type="checkbox"/> <input type="checkbox"/> Easy mark, easily taken advantage of <input type="checkbox"/> <input type="checkbox"/> Fearful, afraid
<input type="checkbox"/> <input type="checkbox"/> Attractive, charming, attracts others 2 <input type="checkbox"/> <input type="checkbox"/> Cooperative, agreeable <input type="checkbox"/> <input type="checkbox"/> Stubborn, unyielding <input type="checkbox"/> <input type="checkbox"/> Sweet, pleasing	<input type="checkbox"/> <input type="checkbox"/> Cautious, wary, careful 14 <input type="checkbox"/> <input type="checkbox"/> Determined, decided, unwavering, stand firm <input type="checkbox"/> <input type="checkbox"/> Convincing, assuring <input type="checkbox"/> <input type="checkbox"/> Good-natured, pleasant
<input type="checkbox"/> <input type="checkbox"/> Easily led, follower 3 <input type="checkbox"/> <input type="checkbox"/> Bold, daring <input type="checkbox"/> <input type="checkbox"/> Loyal, faithful, devoted <input type="checkbox"/> <input type="checkbox"/> Charming, delightful	<input type="checkbox"/> <input type="checkbox"/> Willing, go along with 15 <input type="checkbox"/> <input type="checkbox"/> Eager, anxious <input type="checkbox"/> <input type="checkbox"/> Agreeable, consenting <input type="checkbox"/> <input type="checkbox"/> High-spirited, lively, enthusiastic
<input type="checkbox"/> <input type="checkbox"/> Open-minded, receptive 4 <input type="checkbox"/> <input type="checkbox"/> Obliging, helpful <input type="checkbox"/> <input type="checkbox"/> Will power, strong willed <input type="checkbox"/> <input type="checkbox"/> Cheerful, joyful	<input type="checkbox"/> <input type="checkbox"/> Confident, believes in self, assured 16 <input type="checkbox"/> <input type="checkbox"/> Sympathetic, compassionate, understanding <input type="checkbox"/> <input type="checkbox"/> Tolerant <input type="checkbox"/> <input type="checkbox"/> Assertive, aggressive
<input type="checkbox"/> <input type="checkbox"/> Jovial, joking 5 <input type="checkbox"/> <input type="checkbox"/> Precise, exact <input type="checkbox"/> <input type="checkbox"/> Nervy, gutsy, brazen <input type="checkbox"/> <input type="checkbox"/> Even-tempered, calm, not easily excited	<input type="checkbox"/> <input type="checkbox"/> Well-disciplined, self-controlled 17 <input type="checkbox"/> <input type="checkbox"/> Generous, willing to share <input type="checkbox"/> <input type="checkbox"/> Animated, uses gestures for expression <input type="checkbox"/> <input type="checkbox"/> Persistent, unrelenting, refuses to quit
<input type="checkbox"/> <input type="checkbox"/> Competitive, seeking to win 6 <input type="checkbox"/> <input type="checkbox"/> Considerate, caring, thoughtful <input type="checkbox"/> <input type="checkbox"/> Outgoing, fun loving, socially striving <input type="checkbox"/> <input type="checkbox"/> Harmonious, agreeable	<input type="checkbox"/> <input type="checkbox"/> Admirable, deserving of praise 18 <input type="checkbox"/> <input type="checkbox"/> Kind, willing to give or help <input type="checkbox"/> <input type="checkbox"/> Resigned, gives in <input type="checkbox"/> <input type="checkbox"/> Force of character, powerful
<input type="checkbox"/> <input type="checkbox"/> Fussy, hard to please 7 <input type="checkbox"/> <input type="checkbox"/> Obedient, will do as told, dutiful <input type="checkbox"/> <input type="checkbox"/> Unconquerable, determined <input type="checkbox"/> <input type="checkbox"/> Playful, frisky, full of fun	<input type="checkbox"/> <input type="checkbox"/> Respectful, shows respect 19 <input type="checkbox"/> <input type="checkbox"/> Pioneering, exploring, enterprising <input type="checkbox"/> <input type="checkbox"/> Optimistic, positive view <input type="checkbox"/> <input type="checkbox"/> Accommodating, willing to please, ready to help
<input type="checkbox"/> <input type="checkbox"/> Brave, unafraid, courageous 8 <input type="checkbox"/> <input type="checkbox"/> Inspiring, stimulating, motivating <input type="checkbox"/> <input type="checkbox"/> Submissive, yielding, gives in <input type="checkbox"/> <input type="checkbox"/> Timid, shy, quiet	<input type="checkbox"/> <input type="checkbox"/> Argumentative, confronting 20 <input type="checkbox"/> <input type="checkbox"/> Adaptable, flexible <input type="checkbox"/> <input type="checkbox"/> Nonchalant, casually indifferent <input type="checkbox"/> <input type="checkbox"/> Light-hearted, carefree
<input type="checkbox"/> <input type="checkbox"/> Sociable, enjoys company of others 9 <input type="checkbox"/> <input type="checkbox"/> Patient, steady, tolerant <input type="checkbox"/> <input type="checkbox"/> Self-reliant, independent <input type="checkbox"/> <input type="checkbox"/> Soft-spoken, mild, reserved	<input type="checkbox"/> <input type="checkbox"/> Trusting, faith in others 21 <input type="checkbox"/> <input type="checkbox"/> Contented, satisfied <input type="checkbox"/> <input type="checkbox"/> Positive, admitting no doubt <input type="checkbox"/> <input type="checkbox"/> Peaceful, tranquil
<input type="checkbox"/> <input type="checkbox"/> Adventurous, willing to take chances 10 <input type="checkbox"/> <input type="checkbox"/> Receptive, open to suggestions <input type="checkbox"/> <input type="checkbox"/> Cordial, warm, friendly <input type="checkbox"/> <input type="checkbox"/> Moderate, avoids extremes	<input type="checkbox"/> <input type="checkbox"/> Good mixer, likes being with others 22 <input type="checkbox"/> <input type="checkbox"/> Cultured, educated, knowledgeable <input type="checkbox"/> <input type="checkbox"/> Vigorous, energetic <input type="checkbox"/> <input type="checkbox"/> Lenient, not overly strict, tolerant of others' actions
<input type="checkbox"/> <input type="checkbox"/> Talkative, chatty 11 <input type="checkbox"/> <input type="checkbox"/> Controlled, restrained <input type="checkbox"/> <input type="checkbox"/> Conventional, doing it the usual way, customary <input type="checkbox"/> <input type="checkbox"/> Decisive, certain, firm in making a decision	<input type="checkbox"/> <input type="checkbox"/> Companionable, easy to be with 23 <input type="checkbox"/> <input type="checkbox"/> Accurate, correct <input type="checkbox"/> <input type="checkbox"/> Outspoken, speaks freely and boldly <input type="checkbox"/> <input type="checkbox"/> Restrained, reserved, controlled
<input type="checkbox"/> <input type="checkbox"/> Polished, smooth talker 12 <input type="checkbox"/> <input type="checkbox"/> Daring, risk-taker <input type="checkbox"/> <input type="checkbox"/> Diplomatic, tactful to people <input type="checkbox"/> <input type="checkbox"/> Satisfied, content, pleased	<input type="checkbox"/> <input type="checkbox"/> Restless, unable to rest or relax 24 <input type="checkbox"/> <input type="checkbox"/> Neighborly, friendly <input type="checkbox"/> <input type="checkbox"/> Popular, liked by many or most people <input type="checkbox"/> <input type="checkbox"/> Orderly, neat, organized